



DUCKMANTON PRIMARY SCHOOL

Duckmanton Primary School

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Headteacher: Emma Levers

Dear Parents/Carers,

Date: 10.06.26

RE Academic year 2026-27

With only a few weeks to go until the end of this academic year, we are putting plans in place for September.

We would like to invite you to an **Introductory session**, where you will be able to meet your child's September class teacher and support staff and find out about some key features of the new academic year.

Introductory Sessions and 2026-27 Staffing

The session will take place in your child's **new** classroom on **the dates detailed in the table below**.

Once you have collected your child/ren at the end of the school day, feel free to pop down to your child's new classroom, where the staff will be on hand to answer any questions you may have.

Year group in September	Teacher/Lead	Support Staff	Introductory meeting date
NEST / Nursery	Mrs C Orme	Ms B Crichton, Ms M Drabble AM only – Mrs S Smith PM only – Mrs V Jarvis	N/A A stay and play session has been organised for new starters only.
Reception	Mrs N Pickering Miss R Smyth / H Parker (Fri)	Mrs K Drake AM only – Mrs A Hollindale, Mrs V Jarvis PM only – Miss L Peachey	Monday 22 nd June @ 3.15pm
Year 1	Miss H Baron	Mrs J Bonner	Tuesday 23 rd June @ 3.15pm
Year 2	Mrs D Daysh	Mrs E Harris, Mrs S Stanley (Mon AM) AM only – Miss L Peachey PM only – Mrs N Weatherall	Tuesday 23 rd June @ 3.15pm
EYFS and KS1 teacher release time will be covered by Miss R Smyth / Miss H Parker			
Year 3	Mrs K Siddall	Mrs B Tinsley (Mon – Wed) Miss L Hill (Thurs & Fri) AM only – Miss S Tuck PM only – Miss A Oxley	Tuesday 23 rd June @ 3.15pm
Year 4	Mrs D Wright (Mon – Wed) Mrs L Draper (Wed – Fri)	Mrs Z Marriner AM only – Ms E Maclean, Mr D Barlow PM only – Mrs S Tuck, Mrs M Tyrell	Tuesday 23 rd June @ 3.15pm
Year 5	Mrs E Whittingham Miss L Hill (Wed)	Mrs D Parnham AM only – Miss A Oxley PM only – Mrs E Maclean	Tuesday 23 rd June @ 3.15pm
Year 6	Mr J Beeden	Mrs A Griffiths AM only – Mrs N Weatherall PM only – Mr D Barlow, Mrs M Tyrell	Tuesday 23 rd June @ 3.15pm
KS2 teacher release time will be covered by Miss L Hill			

Miss R Smyth will also be working in school until her maternity leave commences.

Duckmanton Transition Taster Days (Reception – Y6) Tuesday 30th and Wednesday 1st July.

The theme for transition will be '**Going for Gold**', linked to ambition, achievement and the FIFA Football World Cup! We are currently planning activities linked to this theme and hope to offer some new experiences to the children.

During the 2 days your child will be taught by their 'September' class teacher and follow the arrangements for their new year group.

Reception - Children who move into reception class in September are invited to attend for **full days** during the 2 days of transition. The day starts at 8.45 and ends at 3.15pm. You will find out more about this during the 'New to Reception' parent meeting on Monday 22nd June.

Y1 to Y6 – The children will follow the arrangements for their new year group. The day will start at 8.45am and finish at 3.15pm. The children will line up on the playground on the first day and will be brought into school by their new teacher.

Additional Transition

Any child that we feel would benefit from additional transition will receive this over the remaining weeks. We are in the process of identify the children. Please speak to the class teacher if you require any further information.

Final Day – Thursday 23rd July Celebration and Parties

The final day of term is Thursday 23rd July. On this day, **we will close to pupils at 1.10pm**. The children are invited to attend in non-uniform, however, appropriate clothing and footwear must be worn, as the children will go outside to play as normal and will be taking part in a disco and fun games with their class teacher.

The catering team will be providing a party lunch option on this day. If your child usually has sandwiches but would like this option instead, please make us aware through ParentPay by Wed 8th July as we must give the catering team notice of numbers.

Children attending afternoon Nursery only should not attend on this day and will finish on Wednesday 22nd July.

Without wanting to wish the final term away, I know children and staff will soon start to feel excited about their 'new classes'. The children start back at school on Monday 7th September. We are looking forward to the exciting new academic year.

Yours Faithfully

Mrs Emma Levers

Headteacher